



akf servicelease

the fleet partner

Important information and services at a click

Hotline +49 202 25727 4215



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Servicing and repair of wearing parts

With Full Service Leasing you receive a Service Card. This entitles you to have repairs carried out on your leased vehicle in our name and at our expense.

- Servicing must be carried out at the intervals which are specified by the manufacturer.
- Servicing and repairs can be carried out by a workshop of your choice which is authorised by the manufacturer.
- Show the Service Card when placing the order.
- Invoices which you have paid in advance must always be made out to akf servicelease.
- akf servicelease will pay the TÜV fees. The costs for presentation are to be paid by the lessee. TÜV inspections must be carried out punctually.
- The AU (exhaust emissions test) is always carried out in association with servicing.
- The workshop which performs the work must have costs which are expected to exceed € 500 approved by akf servicelease
- Contact akf servicelease immediately if you lose the Service Card

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Tyre replacement


The scope of tyre replacement can be seen from your Service Card.


- If tyre replacement has been agreed with akf servicelease, you can have new tyres fitted when the tread depth reaches 2 mm.
- On presentation of the Service Card the invoice will be made to akf servicelease.
- If new tyres are necessary due to an accident, please have this noted on the invoice and submit an accident report to us.
- Please note that when buying tyres, only the costs for the agreed tyre sizes will be accepted.
- Replacement tyres and steel rims can only be purchased from the tyre dealers listed in the vehicle folder.
- Additional costs for tyres which have not been agreed, as well as balancing of seasonal tyre changes shall be borne by the lessee.


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Partner companies


[Search for service partner](#) 


Search by place 


-  Workshop partner


-  Tyre service


-  Glass repair



CARGLASS
4Fleets

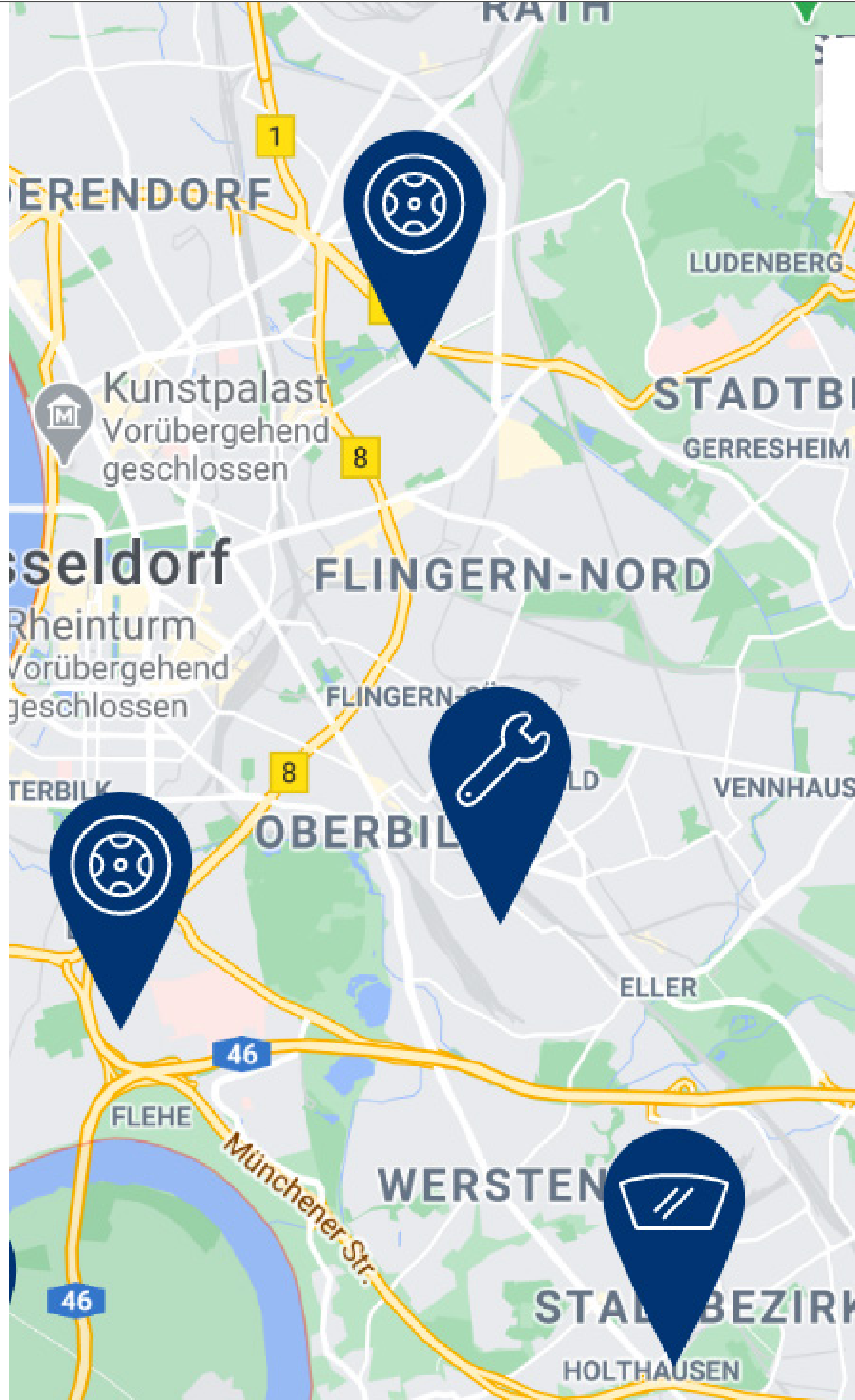

4Fleet Group
Reifen · Management · Kompetenz


Driver
Fleet Solution


EUROMASTER
Reifen. Werkstatt. Service.


point S
Reifen, Räder, Auto-Service.


Vergölst
Reifen + Autoservice



Our premium tyre manufacturers:



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Fuel management

You will receive fuel cards if fuel management has been agreed with akf servicelease.

- With akf servicelease euroShell Card, cashless payment for fuel can be made at all Shell, Esso and AVIA filling stations.
- With akf servicelease Aral Card, cashless payment for fuel can be made at all BP, Aral, ENI, OMV and Statoil filling stations.
- With the Aral fuel card, fuel can be purchased at all Total filling stations in Germany
- Present the appropriate card for payment and enter the PIN code and the mileage of your vehicle.
- Check that the receipt is correct and sign it.
- Costs for topping up oil between the service intervals specified by the manufacturer are at the expense of the lessee.
- According to the regulations by the German Ministry of Finance, cash payment will no longer be accepted.

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Claims management / Insurance

In all cases of damage, please inform akf servicelease as soon as possible.

- Always call the police in the event of personal injury and/or damage which is expected to exceed € 1,000.
- Never sign an acknowledgement of responsibility.
- Please note the personal details and the insurer of the person involved in the accident.
- Please also call the police in the event of minor damage where the question of responsibility is not clear.
- Please send us the filled in accident report in the vehicle folder.
- If necessary, we will arrange for your vehicle to be towed.
- We shall arrange the entire handling of the accident, including procurement of a replacement vehicle.
- Please do not commission companies which are not partners of akf servicelease. We will have to charge you for any extra costs due to this.

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Car rental service

Regardless of why you need a hire car:

- as a replacement in case of accident,
- for special purposes, e.g., transporting furniture,
- just for fun, especially at weekends,
- to be mobile on journeys, simply contact us.
- We can easily and cheaply provide a vehicle.
- We will collect and bring you the hire car of your choice.
- Invoicing will be carried out by us and you benefit from our favourable terms.

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End of contract

At the end of the contract, the leased vehicle shall be returned in a condition which takes into account the wear and tear due to use as stated in the contract.

- The vehicle may be returned to any akf servicelease branch by previous arrangement by telephone.
- All documents and accessories which were handed over at the start of the lease must be returned with the vehicle:
 - Service-Card
 - Fuel cards
 - All vehicle keys
 - Installed or non-installed accessories
 - Winter / summer tyres
 - Vehicle documents (registration document, etc.)
- Remove private and company property from the vehicle before return.
- Please clean the inside and outside of the vehicle before return.
- On return, a report on the condition of the leased vehicle will be made and signed by the lessee and the lessor or their agents.
- Damage which exceeds reasonable wear and tear will be paid for by the lessee.
- The extent of the damage will be determined by a sworn expert.

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